

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

**Minutes
March 21, 2014**

A regular meeting of the Board of Licensed Professional Counselors was held on March 21, 2014 at 9:30 a.m. the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

MEMBERS PRESENT

Dr. Martin Wesley
Karen Diane Reed
Dr. Sandra Parks
Dr. Daya Sandhu
Mr. Christopher Griffith

OCCUPATIONS & PROFESSIONS STAFF

Ms. Diana Jarboe, Board Administrator

MEMBERS ABSENT

Dr. John Rigney
Dr. Kim Naugle

OFFICE OF THE ATTORNEY GENERAL

Ms. Angela Evans, Assistant Attorney General

GUESTS

Jill Whalen, LPCA applicant
J. Fox DeMoisey, DeMoisey Law Office
Jeffrey Kukuk, LPCC Applicant
Margaret Michelle Burner-Harvey, LPCA applicant
Amanda O'Neal-Edelen, LPCA applicant
Phillip Drake, LPCA applicant
Melita Drake

CALL TO ORDER

Dr. Wesley called the meeting to order at 10:10 a.m.

GUESTS

Jeffrey Kukuk – Mr. Kukuk's application for LPCA had been previously denied. Mr. Kukuk is now applying for LPCC licensure via reciprocity and attended the meeting with his attorney, J. Fox DeMoisey. Mr. Kukuk answered questions of the Board regarding his degree program and the accreditation of the educational institution from which he obtained his degree. Mr. DeMoisey offered clarification that Mr. Kukuk has fulfilled all of the LPCC licensure via reciprocity requirements. Ms. Evans informed both Mr. DeMoisey and Mr. Kukuk that the board members hearing their presentations today could potentially be the same members that would be sitting on a hearing panel at a later date and advised the Board to take the information, as presented within the application, and if any further information is needed the Board can request that from Mr. Kukuk, in the writing, following the Board meeting.

At 10:35 a.m., Mr. Griffith made a motion to go into closed session to discuss proposed or pending litigation with Margaret Michelle Burner-Harvey, LPCA applicant, Jill Whalen, LPCA applicant, Phillip Drake, LPCA applicant, and Amanda O'Neal-Edelen, LPCA applicant in attendance at the meeting per the Board's request. Dr. Parks seconded the motion and the motion passed. Each of these applicants explained the nature of their prior legal matters to the Board. At approximately 11:30 a.m., Mr. Griffith made a motion to resume an open meeting, Dr. Sandhu seconded the motion, and the motion carried.

MINUTES

Mr. Griffith made a motion to approve the February 21, 2014 minutes. Dr. Sandhu seconded the motion and the motion carried.

Ms. Reed made a motion to amend the December 20, 2013 Board meeting minutes. Mr. Griffith seconded the motion and the motion carried.

BOARD MONTHLY FINANCIAL REPORT

The financial report was reviewed and accepted.

OCCUPATIONS AND PROFESSIONS REPORT

Ms. Jarboe reported the current events of O&P including the vacant positions of an Administrative Assistant II and the Resource Management Analyst II. Per the February 28, 2014 memorandum from

Gordon Slone, the Executive Director of the Office of Occupations and Professions, Mrs. Jarboe also notified the Board that the memorandum of agreement between the Kentucky Board of Licensed Professional Counselors and O&P will be forthcoming upon completion of the 2014 General Assembly.

NEW BUSINESS

Mr. Griffith made a motion to renew the Board's current contract with investigator, Mr. Mike Scanlan, with amendments for an additional two years. Ms. Reed seconded the motion and the motion carried.

The Board discussed the next Board meeting, which is scheduled on April 18, 2014, which is Good Friday. The Board agreed to reschedule the meeting to April 17, 2014 at 1:00pm. Ms. Jarboe will have the Board's website updated to reflect the date change for the next Board meeting.

Dr. Sandhu motioned for the Board to require continuing education for the 2014 licensure renewal period as stated within the regulations. Since the KCA Conference is scheduled in November 2014, continuing education credit hours earned at the KCA Conference will not be eligible toward licensure renewal before October 31, 2014. Dr. Parks seconded the motion and the motion carried.

Mr. Griffith motioned to require all LPCA's who have not submitted a semi-annual report for October 2013 to attend the Board meeting on May 16, 2014, with their Supervisor of Record, to explain why they are non-compliant. Dr. Sandhu seconded the motion and the motion carried. Ms. Jarboe will send a certified letter to all applicable LPCA's.

COMPLAINTS/OTHER LEGAL MATTERS

The following cases are ongoing:

- 13-KMPC-0800
- 2013-01
- 2013-05
- 2013-06
- 2013-07 A&B
- 2013-10
- 2013-11
- 2014-03
- 2014-04

The Complaints Committee motioned to dismiss case 2013-14. The Board performed a thorough investigation and found no violation of law on part of the non-licensee. Dr. Wesley seconded the motion and the motion carried.

The Complaints Committee motioned to authorize an investigation for case 2014-05. Dr. Sandhu seconded the motion and the motion carried.

Ms. Evans reminded the Board of the hearing scheduled, on April 17, 2014, at 9:00am at the Office of Occupations and Professions in Frankfort, KY.

The following application(s) remain on appeal: Mark Deaton

APPLICATION REVIEW

A motion was made by Dr. Sandhu, seconded by Mr. Griffith, and carried to take the following actions:

LPCA APPLICATIONS

The following applications for LPCA were approved: Katherine Beard, Margaret Michelle Burner-Harvey, Anthony Caudill, Sabrina Duncan, Andrette Epison, Morgan Frodge, Jessica Hubbs, Amanda O'Neal-Edelen, Juda Arlene Sparks Cotton, and Jill Whalen.

The following LPCA applications were approved, pending submission and approval of a supervisory agreement: Tammy Acree, Melissa Austin, Hannah Gibson, E. Lenzy Henderson, James Lewis, Lori Moody, and Jill Tucker.

The LPCA application for Ashley Lykins was deferred. She is requested to submit a transcript with evidence of a degree conferred.

The LPCA application for Virginia Wade was deferred. She is requested to submit an official transcript.

The LPCA application for Karin Van Horn was deferred. She is requested to submit course syllabi.

LPCA SUPERVISION AGREEMENTS

The following supervisory agreements were approved: Stacy Baca, Rozalind Bell, Lindsay Bertrand, Kayla Crum, Sharon Foley, Rachel Fox, Robery Kyle May, Aubrey Obradovich, Candace Sawyer, Brennan Vallencourt, and Richard Walker.

The supervisory agreement for Rebecca Stevens was approved pending receipt of an amended description of employment experience to be supervised.

The supervisory agreement for Aaron Sparrow was deferred. He is requested to submit a completed supervisory agreement.

LPCC APPLICATIONS

The following applications for LPCC were approved: Melinda Garrett, Lauren Hausman, Stephen Klump, Melissa Ludka, and Justine Simpson.

The LPCC application for LaKeisha Dennis was deferred. She is requested to submit a copy of her supervision logs.

The LPCC application for Carrie Kennedy was deferred. She is requested to submit evidence of having completed the required supervision hours under a Board-approved supervisor.

The LPCC application for Sarah Roane was deferred. She is requested to submit evidence of having completed the required supervision hours under a Board-approved supervisor and to clarify courses as reported on her transcript.

The LPCC application for Amy Smethurst was deferred. She is requested to submit course syllabi.

The LPCC application via reciprocity for Jeffrey Kukuk was deferred. He is requested to submit evidence of having completed a qualifying degree at the time in which the degree was conferred.

REINSTATEMENT APPLICATIONS

The following LPCA applications for reinstatement were approved: Lisa Michelle Sunshine Canada and April Cornett.

The LPCA application for reinstatement for Geneva Hoskins was approved pending receipt of an amended description of employment experience to be supervised.

The following applications for LPCC were approved for reinstatement: AnneMarie Armistead, Kathy Bell, Lisa Bryant, Kathleen Colebank, Haag-Costin, Melissa, and Sherry Poore.

APPLICATIONS FOR CONTINUING EDUCATION

The following applications for Continuing Education were approved:

Bluegrass.org – Seven Challenges

NorthKey – Trauma Informed Care in Kentucky

Ramey Estepp Homes – Hypnosis Training: Using Trance Work in Treatment

The Ridge Behavioral Health Systems – Detoxification and Initial Stabilization from Heroin and Other Opiates

Seven Counties Services, Inc. – PracticeWise Supervision Workshop

The following continuing education course application(s) were deferred and additional information has been requested:

Bluegrass Prevention Center – Fetal Alcohol Spectrum Disorders: 1 in 100

Cincinnati Christian University – An Interpersonal Neurobiological Approach to Shame, Addiction, and Spiritual Well-Being

KVC Behavioral Healthcare – Introduction to Motivational Interviewing

KVC Behavioral Healthcare – Introduction to the Nurturing Parenting Program

KVC Behavioral Healthcare – Introduction to the CARE Skills (Child-Adult Relationship Enhancement)

Regional Prevention Center of Comprehend, Inc. – Closing the Gate Conference

A motion was made by Dr. Parks, seconded by Mr. Griffith, and carried to deny the following applications:

The LPCA application for Phillip Drake was denied according to KRS 335.540(1)(a.)

The LPCA application for LaWanda McCants was denied for lacking fulfillment of area 9 of the 9 core areas.

The LPCC application for Livinus Uba was denied for lacking 60 graduate semester hours in counseling.

The LPCC application via endorsement for Kathleen Shrum was denied for lacking fulfillment of area 7 of the 9 core areas.

The continuing education course application for Social Work Values & Ethics: A Review of the NASW Code provided by Cumberland Hall Hospital was denied for lacking content applicable to Counselors.

TRAVEL AND PER DIEM

Mr. Griffith moved for approval of travel and per diem. The motion was seconded by Dr. Parks. The motion carried.

NEXT MEETING

The next meeting of the LPC board scheduled for Thursday, April 17, 2014 at 1:00 p.m. at the Board office.

ADJOURNMENT

With no further business being brought before the board, Mr. Griffith made a motion to adjourn the meeting, Dr. Parks seconded the motion, and the motion carried. The meeting was adjourned at 2:05 p.m.

Minutes Prepared By
Diana Jarboe
April 2, 2014